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| **Labour Market Information & Wellbeing Events**  **July 2025** |

**Ipswich Vacancies**

**Lofty Heights** - Apprentice Business Administrator Currently seeking a Level 3 Apprentice Business Administrator to work full time M - F onsite at Lofty Heights. This exciting position responsible for daily operations and support with marketing and other creative tasks. Full training and support given. The apprentice role will pay between £7.55-£12.21 per hour depending on your age. If this is of interest, please speak to your work coach today.

**Summerfield Work** – General Countryside Worker Summerfield Work are interviewing for Countryside workers in the Ipswich, Woodbridge and Needham areas for work including field walking, sheeting, seed processing and tractor driving. Team leaders starting on £15-16 hr and general staff £12- 13hr, loads of hours available full and part time. If you wish to apply, please speak to your work coach.

**Affinity Trust** - Harkstead Do you have what it takes to be a support worker and making a real difference in people's lives, helping to support independence and building social connections. Your role is to empower and connect, helping them navigate life with confidence and independence. Based in a beautiful rural location means a full UK driving license is essential for this full-time permanent position. If you are interested in this position paying £12.43hr please speak to your work coach.

**The Cleaning Company Suffolk** – Leiston "The Cleaning Company Suffolk" are currently looking for one (potentially two) Housekeeper's to clean high end Properties and Holiday lets on a regular basis, the role is initially part time leading to full time if required and is very flexible in terms of hours, main working hours are in and around school runs. Full UK Driving Licence required. Please message your work coach if interested as plenty of work available.

**Done With Dirt** – Cleaning Operative Done with Dirt are seeking a Cleaning Operative to work on a zero-hour contract in the Ipswich area, predominantly cleaning Airbnb and holiday homes in Suffolk. Applicants must have a valid driving licence and access to your own vehicle. Immediate start and lots of hours available. If you're interested in the role and wish to apply, please ask your work coach today.

**P&O Ferry Masters Ltd P&O Ferry Masters** are seeking an Accounts Apprentice (purchase Ledger) to work full-time time at Wherstead Park, IP9 2WG. The role will include payment managements, invoicing, scanning, managing accounts and other duties. At least 20% of your working time will be spent on the apprenticeship and be done virtually. Then role will pay at £20,000 a year - depending on apprentice rates. If this is something you would like to apply to please speak to your work coach.

**LJB Logistics** Do you have your C+E licence and are seeking HGV driving work from Ipswich? LJB logistics are seeking class 1 drivers to join their friendly team and support their container collections and deliveries. If you have the required licence and are available to work, please message your work coach today.

**Paul&Son** **get in Done**. Due to expansion Paul & Son are looking to take on another gardener to join their team. Some experience would be a bonus, but training will be given. Work will include grass cutting and strimming plus garden maintenance and general handy man duties. A driving license is essential, but vehicle will be provided.

**Lowestoft Vacancies**

**Labourer – Hudson & Son Roofing Contractor**, Lowestoft, pay negotiable for right candidate. CSCS card and driving licence is preferred. Keen to learn. **Advertised on Jobs 4 U In Lowestoft (Facebook group) call 07876695467/ 07551353032 or email CV to hudsonandson@sky.comHousekeeping Team Member - Gunton Hall Coastal Village**, NMW, part time. **Full details and apply via company websiteCleaner – Crystal Staffing & Events**, Lowestoft. Approx 2 hour change over per unit. DBS check preferred. **Advertised on Jobs 4 U In Lowestoft (Facebook group), send message to applyDomestic Assistant - Lilac Lodge & Lavender Cottage**, Lowestoft. £12.60 P/H. Good communication skills – confident to talk to residents and your colleagues. An awareness of general standards of cleanliness. **Full details and apply via Kingsley Healthcare websiteCafe Team Member – Tesco**, Lowestoft, min. 16 hours P/W (unless min. 12 P/W is preferred by applicant), must be 18+. A commitment to hospitality and excellent customer service. Knowledge of Health and Safety standards. **Full details and apply via company websiteFood and Beverage Team Member- Gunton Hall Coastal Village**, NMW, part time. Waiting team member. **Full details and apply via company website**

**Barista – Starbucks**, Lowestoft, NMW. **Full details and apply via Indeed**

**Summer Team Member – Mitchells & Butler** (Harvester), Lowestoft, Part Time, permanent. **Full details and apply via Find a Job**

**Bar staff – Mitchells &** Butler (Harvester), Lowestoft, Part Time, permanent.Must be 18+. **Full details and apply via Find a Job**

**Bar Person - Hotel Victoria**, Lowestoft, NMW,6-30hours P/W.**Full details and apply via Indeed**

**Fish & Chip Restaurant - Fishermans Wharf**, Lowestoft, 18+. Serve customers, clear tables, some food prep may be involved. **Advertised on Jobs 4 U In Lowestoft (Facebook group), drop CV into Galley restaurant or Fishermans Wharf, or email barryfoster@harrylevy.com**

**Food Production Operative – GI Group**, Lowestoft, approx. 20 vacancies, £12.21 P/H (overtime at time and a half over 40 hours), average 30-40 hours P/W (some may exceed). Mix of the shifts, 06:00 - 14:00, 14:00 - 22:00, 22:00 - 06:00 with additional overtime making up a 12 hour shift over busy periods. **Full details and apply via GI Group website or call 01502 568033**

**Handyperson - Suffolk County Council**, Lowestoft, £24404 P/Y (pro rata), 14 hours P/W. Either hold a full/ current driving licence & have access to transport or, meet mobility requirements of role through other reasonable/ suitable means. **Full details and apply via Suffolk Jobs Direct**

**Maintenance Person – Heathland Beach Coastal Park**, Kessingland. Immediate start for right person. **Advertised on Jobs 4 U In Lowestoft (Facebook group), call 01502 740337 or email CV to reception@heathlandbeach.co.uk**

**Administration Officer (Warm Homes Wave 3) - East Suffolk Council**, Lowestoft, £25584 - £27269 P/Y, 37 hours P/W. Experience working to targets and deadlines, relevant administrative experience working within a team. Educated to NVQ Level 3 (or equivalent) or have relevant knowledge and experience. **Full details and apply via Suffolk Jobs Direct**

**Heritage Apprentice – Lowestoft Town Council**, 37 hours P/W, £7.55 P/H, 18-month from Sept 2025, Level 3. 5 GCSEs grade C/4 or above or equivalent level 2 qualifications (BTEC, NVQ etc) including English Language and Maths. **Speak to work coach for full details and to apply**

**Home Care Administrator - Kingsley Homecare**, Lowestoft,£13 P/H. Previous experience in healthcare administration or long-term care management. **Full details and apply via Kingsley Healthcare website**

**Data Entry Assistant – Hales Group**, Lowestoft, £12.94 P/H, 21.5 P/W (Tue, Wed, Thur), 7 week contract. Excellent attention to detail and accuracy, strong organisational and time management skills. **Full details and apply via Hales Group website**

**Behaviour Officer - Teaching Vacancies**, Lowestoft, full time. Good basic level of education preferably including GCSE (or equivalent) in Maths and English, experience of working with children, Experience of problem solving. **Full details and apply via Find a Job**

**Teaching Assistant - Carlton Colville Primary School**, £23657- £24404 P/Y pro rata, 30 hours P/W, 39 weeks P/Y. Have strong communication skills, have had experience of working in an educational setting. **Full details and apply via Suffolk Jobs Direct**

**Holiday Club Coach – Inspire**, Lowestoft, casual contract from 23/7/25-29/8/25, up to £12.61 P/H. Multiple vacancies: Lead Coach (Sports); Lead Coach (Crafts); Lead Coach (Football); Assistant Coach (Sports). 5 – 12 year olds. **Full details and apply via Suffolk Jobs Direct**

**Lifeguard - Gunton Hall Coastal Village**, Up to £12.71 P/H dependent on age, part time. National Pool Lifeguard qualification (RLSS) an advantage but not essential – Full training available. Able to swim a minimum of 100 meters. **Full details and apply via company website**

**Leisure Team Member Apprentice - Lifetime Training** (Everyone Active), £23860.64 P/Y, full time, apprenticeship. Swimming Required, achieve your Level 2 in Fitness Instructing, Level 1&2 Swim Teaching & NPLQ Lifeguarding Qualifications as part of this apprenticeship. **Full details and apply via Find a Job**

**Care Home Activities Coordinator - Lilac Lodge & Lavender Cottage**, Lowestoft, £12.60 P/H. A formal qualification in a relevant field, e.g. leisure, lifestyle, hospitality or event management, is an advantage. **Full details and apply via Kingsley Healthcare website**

**Care Assistant - Hales Group**, Lowestoft, £12.21 P/H, paid travel time & mileage. Driving licence/ access to vehicle preferred, also take on walkers and cyclists. Alternating weekends or every weekend, various shift patterns (between 06:30 - 22:00). Other shift patterns/non-regular bank work may be available. **Speak to work coach for full details and to apply**

**Home to School Driver – Atlas Private Hire**, Lowestoft, Mon – Fri regular hours to be discussed. Excellent driving skills, Good communication skills essential. A full driving license and a Private Hire License essential. Funding can be applied for, via work coach, to obtain the Private Hire Drivers License. **Speak to work coach for full details and to apply**

**Store Colleague – Tesco**, Lowestoft, min. 16 hours P/W (unless min. 12 P/W is preferred by applicant), £12.45 P/H. **Full details and apply via company website**

**Customer Assistant (Market Street & Café, Service, & Seasonal roles) – Morrisons**, Pakefield & North Quay. **Full details and apply via company website**

**Bury St Edmunds Vacancies**

All Vacancies for Bury St Edmunds are found here:

[254 jobs in Bury St. Edmunds | Page 1 | Find a job](https://findajob.dwp.gov.uk/search?q=&loc=81826)

**Job Fairs**

Ipswich

[Suffolk Job Fairs | Eventbrite](https://www.eventbrite.co.uk/d/united-kingdom--suffolk/job-fairs/)

Careers Fair

Portman Road Stadium

September 12, 2025

10am - 2pm

West Suffolk Council

[Supporting people to return to education training or employment](https://www.westsuffolk.gov.uk/Business/skills/supporting-people-to-return-to-education-training-or-employment.cfm)

West Suffolk Council's Economic Development Team is working in partnership with the Department for Work and Pensions to deliver jobs and skills fairs across West Suffolk.

* Tuesday 16 September, 10am - 12pm at Newmarket Racing Centre in Newmarket
* Wednesday 1 October, 10am - 12pm at Haverhill Arts Centre in Haverhill
* Wednesday 8 October, 10am - 12.30pm, at the Apex in Bury St Edmunds

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[Hop To It! Suffolk 2025 - St Elizabeth Hospice](https://www.stelizabethhospice.org.uk/hop-to-it-suffolk-2025/)

The trail will once again be hosted in Ipswich as well as, for the first time, in neighbouring satellite locations including Woodbridge, Felixstowe, Beccles and Lowestoft.

The art trail will take place between 21 June and 29 August 2025.

The hospice’s vital services are increasingly far-reaching and support communities throughout Suffolk. Hospice staff, like hares, swiftly travel across the local area, through towns, villages and the rural countryside, to deliver compassionate care, when it is needed most.

Through hosting Hop to it! Suffolk 2025, St Elizabeth Hospice aims to give local communities a bright, vibrant and family friendly event to look forward to and enjoy.



[Recovery College | Norfolk and Suffolk NHS](https://www.nsft.nhs.uk/recovery-college/)

Our courses provide a safe, supportive, and compassionate approach to mental health recovery. We empower, educate, and offer tools to help individuals navigate their journey while learning from others with similar experiences. They are delivered with lived and learned experience of mental health and wellbeing.

Our sessions cover a range of topics, promoting:

* Self-awareness and acceptance
* Understanding recovery principles
* Learning new skills and strategies
* Leading a meaningful life, with or without symptoms

Courses are grouped to guide students through their recovery:

* **Begin** - Understand yourself
* **Build** - Develop a self-help toolkit
* **Understand** - Explore challenges
* **Grow** - Create a future plan



[Get Everyday Activ in Suffolk | Motivating, supporting and inspiring healthier lifestyles](https://activlives.org.uk/)

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**ActivHubs** was set up to provide a fun and social way for people to keep fit and healthy, improve strength, balance andco-ordination, reduce stress and while doing all of that, make some new friends in the process!

**ActivGardens** are all about growing! Growing plants. Growing fresh healthy food. Growing yourself… your fitness, your health, your skills, your friends, your community. Get active with ActivGardens in Ipswich and Sudbury!

**ActivSport** - A community based sports and physical activity programme for adults. Particularly targeted at people who are not already taking part in regular sport or physical activity. New participants are always welcome!

**ActivSingers** meet in Ipswich and Woodbridge every couple of weeks to enjoy all of the benefits from the joy of singing. Everyone is welcome to join in with no previous experience of singing required.



[Holiday events](https://www.westsuffolk.gov.uk/leisure/holiday-events.cfm#:~:text=Summer%202025,directly%20from%20your%20child%27s%20school.) – West Suffolk

[Suffolk InfoLink | Holiday Activity and Food (HAF) programme 2025 in Suffolk](https://infolink.suffolk.gov.uk/kb5/suffolk/infolink/advice.page?id=Zj4vWQtEbvA)

[Activities and events » East Suffolk Council](https://www.eastsuffolk.gov.uk/community/squeeze/i-need-help/activities-events-and-offers/#:~:text=The%20Holiday%20Activity%20and%20Food,benefit%20from%20accessing%20the%20programme.) – East Suffolk